

**Job Title:** Camp Nurse  
**Department:** Program  
**Reports to:** Camp Director

**Position Summary:**

The role of the Camp Nurse is to be responsible for the health program of LGYC, respond to emergencies, manage medical records of campers and staff, supervise health and cleanliness standards and help provide adequate physical health conditions.

**Specific Responsibilities**

- Ensure each camper and staff member has on file a health history and examination form, as required
- Establish and follow appropriate medical routines: record keeping in the daily medical log, disposal of medical waste, managing and safeguarding medications, and utilizing approved standing orders
- Make appointments, when necessary, with medical personnel in the community, secure transportation for such appointments (with camp directors)
- Check and keep First Aid kits appropriately stocked in their various locations around camp
- Keep accident/incident reports that can be used for risk management assessment
- Prepare a summary evaluation of the camp season (inventories and recommendations)
- Spiritual Leadership - to lead campers and co-workers spiritually toward Christ. To live an exemplary life and to have a focus of love for the Lord and others

**Essential Qualifications**

- Mature and ongoing relationship with Jesus Christ--ability to lead by example and word
- Honesty, not perfection in Christian walk
- Ability to have fun and keep a good attitude amidst adverse conditions
- Commitment to camp ministry and its values
- Possess Christian attitude and conduct
- Well-grounded in the Word of God
- Ability to read prescriptions and health examinations from physicians
- Physical ability to get to remote locations on camp quickly
- Ability to use phone and communication devices to communicate with parents and camp staff
- Certification required: ARC Community First Aid, Safety and CPR Pro, PLUS ARC Emergency Response or ARC Responding to Emergencies OR 1 of the following: EMT, ANT, Certified WI--LPN, PA, RN, MD/DO

\*This job description is by no means all inclusive. It is an overview to provide a general idea of what the position involves. There will be other camp duties involved and on occasion you may be asked to fill in for other positions when the need arises.

**Employee Review:**

I have read the above, and understand that it is intended to describe the general content of and requirements for performing this job. It is not an exhaustive statement of duties, responsibilities or requirements. I understand that this description does not preclude my supervisor's authority to add or change duties or responsibilities, and understand that the performance of other duties will be required from time-to-time in order to meet the ministry's needs. I have been given a copy of this description.

Staff's Signature: \_\_\_\_\_

Date: \_\_\_\_\_